



## COURSE DESCRIPTION CARD - SYLLABUS

Course name

Umiejętności informacyjne (Information Skills)

|   |  | Course            |
|---|--|-------------------|
| Field of study                              |  | Year/Semester     |
| Technologia chemiczna (Chemical Technology) |  | III/6             |
| Area of study (specialization)              |  | Profile of study  |
| -   |  | general academic  |
| Level of study                              |  | Course offered in |
| First-cycle studies                         |  | Polish            |
| Form of study                               |  | Requirements      |
| full-time                                   |  | compulsory        |

|                                |                    | Number of hours     |
|--------------------------------|--------------------|---------------------|
| Lecture                        | Laboratory classes | Other (e.g. online) |
| 0                              | 0                  | 0                   |
| Tutorials                      | Projects/seminars  |                     |
| 2                              | 0                  |                     |
| <b>Number of credit points</b> |                    |                     |
| 0                              |                    |                     |

|                                      |  | Lecturers                            |
|--------------------------------------|--|--------------------------------------|
| Responsible for the course/lecturer: |  | Responsible for the course/lecturer: |
| Beata Korzystka, PhD                 |  |                                      |

**Prerequisites**

The student knows the basic principles of using library collections. The 3rd year student has basic knowledge about keywords, search phrases and scientific terms, in Polish and English, related to research topics, necessary to conduct a practical search. The student is aware of the need to develop information skills needed to acquire the materials in the education process.

### Course objective

Developing students' information competences in the field of multi-faceted professional and specialist literature search skills in the field of environmental protection technologies, necessary when writing a thesis. The need to educate students in the use of modern information and communication technologies, search tools supporting access and search in information resources.

### Course-related learning outcomes

Knowledge

[K\_W06] The student knows the principles of using printed resources of scientific libraries and their sharing. The student knows the legal aspects related to the use and remote access to electronic resources (specialized databases, repositories, scientific services and others). The student has knowledge of the allowed and prohibited use of licensed resources.



[K\_W06]The student has knowledge of professional sources of information and tools useful for conducting literature analysis (licensed and Open Access).

[K\_W06]The student knows the rules for creating basic and advanced search queries (informational queries) using professional keywords, search phrases and logical operators in Polish and English.

[K\_W06]The student has knowledge in the field of creating multi-faceted information search in various types of sources (national and global sources of scientific information).

[K\_W06]The student knows the rules for creating an attachment bibliography using useful tools.

[K\_W06]The student has knowledge of the availability of professional literature in information resources on the topic of thesis.

#### Skills

[K\_U01]The student is able to independently search for the necessary information materials in printed and electronic resources.

[K\_U01]The student uses modern search tools to facilitate access and search to gather the necessary literature. The student is able to adapt the search strategy to the type of information source.

[K\_U01]The student is able to develop an attachment bibliography in the field of environmental protection technologies using the available bibliographic tools.

[K\_U01]The student is able to present and use the collected literature in research.

#### Social competences

[K\_K01]The student is aware of the existence of national and world bibliographic databases and full-text services including literature in the field of environmental protection technologies and related sciences.

#### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

No assesment methods

#### Programme content

General information about access to library collections (types of information sources, student services related to studying and obtaining literature).

Detailed information on the provision and terms of use of electronic resources.

Methods for creating simple and advanced search strategies based on printed and electronic resources.

Practical search of Polish and world literature in various types of resources, using multi-faceted criteria and search capabilities of information sources, including access to full-text resources.

Linking tools, supporting access and searching information, content aggregators and other technological facilities in searching, on the example of selected licensed and free access resources (Open Access).



Legal aspects of publishing, sharing and citing scientific content.

Rules and the possibility of creating bibliography based on data contained in databases, services or using available software.

### Teaching methods

Lecture - information transfer in a systematic way.

Demonstration method (presentation of the phases of practical activities of searching for information in given types of resources) with detailed instructions on their implementation and show

### Bibliography

#### Basic

Regulations Relating to the Use of Resources of Library and Information System of Poznan University of Technology. [Online].< [http://library.put.poznan.pl/en/8\\_04\\_en](http://library.put.poznan.pl/en/8_04_en)> (access: 03.05.2020).

Access and Terms of E-Resources Use. [Online].<[http://library.put.poznan.pl/en/2\\_01\\_en](http://library.put.poznan.pl/en/2_01_en)> (access: 03.05.2020).

E-resources. [Online] <[http://library.put.poznan.pl/en/2\\_en](http://library.put.poznan.pl/en/2_en)> (access: 03.05.2020).

Korzystka, B., Pujanek, I. (2008). Planning the information search strategies in printed and electronic sources accessible to users from the Poznan University of Technology. In: H. Ganińska (red), Informacja dla nauki a świat zasobów cyfrowych. (s.96-103). Poznan: Poznan University of Technology Library. [Online] <[http://150.254.8.234/konf\\_idn/art/2\\_3.pdf](http://150.254.8.234/konf_idn/art/2_3.pdf)> (access: 03.05.2020).

Szczepańska, A., (2007). The basic information retrieval strategies and their use in practice, „Przegląd Biblioteczny”, R. 75, z. 2, s. 233-251. [Online] <<https://depot.ceon.pl/handle/123456789/5254>>. (Access: 03.05. 2020).

#### Additional

Basic Guide- Chemical Abstracts (SciFinder platform). [Online].

<[http://library.put.poznan.pl/doc/ezasoby/Chemical%20Abstracts\\_2019\\_10\\_24\\_eng.pdf](http://library.put.poznan.pl/doc/ezasoby/Chemical%20Abstracts_2019_10_24_eng.pdf)>. (access: 20.04 2020).

Knovel Library - Quick Start Guide.

[Online].<[http://library.put.poznan.pl/doc/ezasoby/Knovel\\_kr%C3%B3tki%20przewodnik\\_2017\\_10\\_16.pdf](http://library.put.poznan.pl/doc/ezasoby/Knovel_kr%C3%B3tki%20przewodnik_2017_10_16.pdf)> (access: 20.04.2020).



### Breakdown of average student's workload

|  | Hours | ECTS |
|--|-------|------|
| Total workload   | 3     | 0,0  |
| Classes requiring direct contact with the teacher                                  | 2     | 0,0  |
| Student's own work (literature studies, preparation for tutorials)<br><sup>1</sup> | 1     | 0,0  |

<sup>1</sup> delete or add other activities as appropriate